

**The University of Texas MD Anderson Cancer Center
Graduate Medical Education Trainee Agreement**

On the recommendation of _____, Program Director, _____, The University of Texas MD Anderson Cancer Center (UTMDACC) is pleased to offer you a position as a _____ at Post Graduate Year _____, hereinafter referred to as PGY _____, Program Level _____, hereinafter referred to as PL _____, in a _____-year program subject to the terms and conditions set forth below.

The period of your appointment as PL _____ in this program will begin on July 1, 2012 and will end on June 30, 2013. The appointment is contingent on (i) confirmation of your successful completion of medical school and requisite training, (ii) satisfaction of state training permit or full licensure requirements, (iii) verification that your academic or examination history has not disqualified you from licensure to practice medicine in this state, (iv) verification of your eligibility to work, (v) successful completion of personal background checks, (vi) compliance with pre-appointment drug screening procedures and a negative drug screening test, and (vii) verification of the information you provided in the Application for Full-Time Graduate Medical Education Appointment. Detailed information on appointment and reappointment processes, advancement in the program, visa and permit processing, moonlighting and professional activities outside of the program may be found in *The University of Texas MD Anderson Cancer Center Graduate Medical Education Trainee Manual* (the *GME Trainee Manual*) and in *The University of Texas MD Anderson Cancer Center Institutional Policies and Procedures*.

Subject to your satisfactory participation in the GME program during the term of this appointment, you will receive stipend and benefits as established by UTMDACC for its trainees. The current stipend for a trainee at your PGY level is not less than \$ _____. As a trainee at UTMDACC, your stipend is subject to all deductions required by state and federal law and such other deductions as you may authorize. This appointment is also contingent upon the availability and continuance of funding. Detailed information on stipend levels, funding reduction, and benefits, including professional liability, health and disability insurance, leave policies, conditions for living quarters, meals, laundry services, counseling, medical, psychological and other support services, may be found in the *GME Trainee Manual* and the *Institutional Policies and Procedures*.

Your activities at this institution are governed by The UT System Rules and Regulations, including the institutional Intellectual Property Policy (Policy #ADM0345). You will be expected to maintain the confidentiality of University proprietary information, and to obtain approval from your chair/mentor/program director prior to disclosing or publishing any results of your activities at MD Anderson.

As a trainee, you will be expected to perform such duties and responsibilities as may be assigned and use best efforts to provide safe, effective, and compassionate patient care. Such performance will be subject to all rules and regulations established by the Board of Regents of The University of Texas System (*Regents' Rules*), all applicable laws and regulations, the *Institutional Policies and Procedures*, the *GME Trainee Manual*, and applicable requirements of the oversight agencies for your particular GME program. The basic responsibilities of UTMDACC trainees, including resident supervision, duty hours, the policy on physician impairment, the policy on providing reasonable accommodations to individuals with disabilities, and policies on gender and other forms of harassment may be found in the *GME Trainee Manual* and the *Institutional Policies and Procedures*.

To the extent possible, you will be notified at least four months prior to the conclusion of this appointment if the faculty of your program do not intend to offer reappointment for the following year to an advanced level of the program. It is also expected that you will notify your program director by that same date if you do not plan to continue in the training program after completion of the current year.

Your performance will be reviewed and evaluated by the faculty of your program at least semiannually. Trainees are subject to dismissal from their program during the term of their appointments upon a determination that their level of performance or professionalism does not meet the standards of the program or is otherwise unsatisfactory. Such dismissals shall be in accordance with the *Regents' Rules* and applicable *Institutional Policies and Procedures*. Detailed information concerning disciplinary action, appeal and grievance procedures, and evaluation requirements may be found in the *GME Trainee Manual* and *Institutional Policies and Procedures*.

By signing this Graduate Medical Education Trainee Agreement, you agree to be bound by the provisions set forth herein.

Trainee Signature: _____ Date: _____

Institutional Representative: _____ Date: _____

Diane C. Bodurka, M.D.
Vice President for Medical Education
Professor of Gynecologic Oncology and
Reproductive Medicine