

Test Batteries by Job Family Updated 10/28/2020

Institutional Testing			
Job Family	Job Titles	Test Battery	Time
Business Support & Front Line Service ServiceFit (continues to next page)	Accounting Clerk (9171) Administrative Assistant (9019) Administrative Clerk (9069) Associate Patient Access Rep (1991) Buyer (9649) Catering Assistant (6155) Clerk (9071) Coord, DI Services (1147) Coord, Facilities Operations Center (5316) Coord, Patient Services (2034) Coord, PRS (9544) Coord, Technical Services (6328) Coord, Work Control (5068) Customer Service Spec (2017) Data Entry Operator (9396) Executive Search Coord (9564) Financial Clearance Assoc (2008) HIM Associate (1308) HR Operations Rep (7833) HR Service Center Spec (7834) Human Resources Asst (9543) Imaging Library Rep (1330) Information Representative (9894) International Patient Asst (8219) Lead Clerk (9050) Legal Secretary (9049) Parking/Operations Asst (6265) Patient Access Representative (1983) Patient Access Specialist (1998) Patient Care Technician (1080) Patient Escort (1082) Patient Representative (1539) Patient Safety Assistant (2450) Patient Services Ambassador (1946) Patient Services Representative (1566) PBS Assistant (1977) PBS Associate (1973) Per Diem Patient Care Technician (1079) Personnel Assistant (9587) Planner/Scheduler (5013) Public Safety Officer (6343) Receptionist (9097) Room Service Assistant (6114) Secretary (9044) Sr Administrative Assistant (9018) Sr Administrative Clerk (9068) Sr Clerk (9070) Sr Data Entry Operator (9395) Sr Executive Search Coord (9576) Sr HIM Associate (1311)	Service Excellence, ServiceFit for Healthcare	1 hr

1. All test times are an estimate of how long most candidates take to complete the assessment.

Test Batteries by Job Family Updated 10/28/2020

Institutional Testing			
Job Family	Job Titles	Test Battery	Time
	Sr HR Operations Rep (7832) Sr HR Service Center Tech (7831) Sr Information Representative (9890) Sr Parking Operations Asst (6266) Sr Patient Access Representative (1975) Sr Patient Escort (1084) Sr Public Safety Officer (6342) Sr Room Service Assistant (6119) Sr Secretary (9020) Sr Transportation Representative (1085) Sr Welcome Center Attendant (9892) Transportation Representative (1083) Welcome Center Attendant (9893) Internals moving from the Administrative Support, Clinical Coding, Pharmacy, Surgery Scheduler, HIM Clinical Documentation, or PBS Specialist families to the ServiceFit family are not required to take the assessments to qualify		
Clinical Coding Skills ServiceFit-Coding	Clinical Coding Specialist (1345) Quality Coding Specialist (1944) Sr Clinical Coding Specialist (1956)	Service Excellence, ServiceFit for Healthcare, RCS Coder*	1.5 hr
Pharmacy Skills ServiceFit-Pharmacy	Pharmacy Technician (1422) Advanced Pharmacy Technician (1452) QA Pharmacy Technician(1425) Specialty Pharmacy Technician (1421)	Service Excellence, ServiceFit for Healthcare, Pharmacy - Math & Dosage*	1.5 hr
Surgery Scheduler Skills ServiceFit - Surgery	Surgery Scheduler (2023) Coordinator, Surgery Scheduler (2022)	Service Excellence, ServiceFit for Healthcare, Surgery Scheduler - Surgery Terminology	1.5 hr
HIM Clinical Documentation Skills ServiceFit - Clinical Documentation	Clinical Documentation Specialist (2426)	Service Excellence, ServiceFit for Healthcare, Clinical Documentation Skills*	1.5 hr
PBS Specialist Skills ServiceFit - PBS Specialist	PBS Specialist (1974)	Service Excellence, ServiceFit for Healthcare, Medical Terminology Skills*	1.5 hr

1. All test times are an estimate of how long most candidates take to complete the assessment.

Test Batteries by Job Family Updated 10/28/2020

Institutional Testing			
Job Family	Job Titles	Test Battery	Time
Professional ProFit	Ed Coord, Patient Access Svcs (2092) Health Information Specialist (1538) Lead, Front Desk Services (9098) Network Services Representative (8686) Patient Advocate (2001) PBS Provider Enrollment Spec (2018) Program Coord, Provider Relations (9247) Sr Health Information Specialist (1536) Sr Patient Advocate (2002) Sr Patient Affairs Specialist (6287) Supv, Health Information Svcs (1537) <i>Internals moving from the Communications, Health Education, Clinical Effectiveness, Protocol Research, or Clinical Research families to the Professional family are not required to take the assessment to qualify</i>	ProFit	1 hr
Health Education ProFit-Grammar	Health Education Specialist (1534) Oncology Educator (1014) Sr Health Education Specialist (1532) <i>Internals moving from the Communications family to the Health Education family are not required to take the assessments to qualify</i>	ProFit, Grammar*	1.5 hr
Communications ProFit-Grammar	Communications Assistant (8652) Communications Specialist (8651) Prog Dir, Communications (8646) Prog Mgr, Communications (8642) Sr Communications Specialist (8643)	ProFit Grammar*, Writing Sample*	1.5 hr + 1 hr (onsite)
Clinical Effectiveness Skills ProFit - Clinical Effectiveness	CE Quality Coord (2054)	ProFit Medical Terminology Skills*, Matching*	1.5 hr
Protocol Research Skills ProFit - Human Research Regulations	Human Research Regulations Editor (8671)	ProFit, Protocol Research Skills*	1.5 hr
Clinical Research Support Skills ProFit - Clinical Research Quality	Clinical Research Quality Specialist (4362) Sr Clinical Research Quality Specialist (4361)	ProFit, Clinical Research Monitor Skills*	1.5 hr

1. All test times are an estimate of how long most candidates take to complete the assessment.

Test Batteries by Job Family Updated 10/28/2020

Institutional Testing			
Job Family	Job Titles	Test Battery	Time
EHR	Assoc EHR Application Analyst (9992) Clinical Informatics Specialist (1454) EHR Application Analyst (9993) Principal EHR Application Analyst (9995) Sr EHR Application Analyst (9994) - Internal applicants are able to retest for titles in this Job Family after 3 months. - Passing scores do not expire	EPIC Assessments*	1 hr and 15 min
Scientific Publications	Associate Scientific Editor (8602) Mgr, Scientific Publications (8600) Scientific Editor (8601) Sr Scientific Editor (8603)	Departmental Testing*	NA
UT Police Dept	Cadet (6339) Lead Police Telecommunicator (6323) Police Telecommunicator (6325) Sr Police Telecommunicator (6324)	Departmental Testing*	NA
Internal Audit	Audit Specialist (9116) Manager, Internal Audit (9164) Senior Auditor (9136) Lead Auditor (9142)	Departmental Testing*	NA

1. All test times are an estimate of how long most candidates take to complete the assessment.